



**For Office Use Only**

Serial Number :

Issuing Date :

Authorized Officer :

Head Office Rubber Stamp :

**REGIONAL DEVELOPMENT BANK**  
**SUPPLIER REGISTRATION FORM - 2019**

Paid Amount

1 Group of Registration: - Please add relevant numbers intended to supply. Also mark sub categories in given (attachment.)

Ex :-

Main Group Number	Sub Group	Sub Group	Sub Group	Sub Group	Sub Group	Sub Group	Sub Group	Sub Group
2	2.1	2.2	2.1	2.2	2.3	2.4	-	-

2 Company Name:-

3 Company Registration Number and Date:-

- 4 Category of Registration:- Limited Liability Company  (Put x relevant Type)  
Partnership   
Proprietorship   
Other

5 Registered Place of Business: - (Annex A - copy of the Business registration)

6 Factory or Postal Address (If applicable): -

Telephone Land: -

Mobile: -

Fax: -

E Mail:-

Website: -

7 Registered Fields of Business: -

8 Whether newly registered business or not: -

9 VAT Registration Number: -

10 CIDA or NCASL Registration Number: -

11 Financial Status: - ( Annex B - audited financial statements )

Annual Value of total sales for the last 3 year

Year 2015	
Year 2016	
Year 2017	

12 Acquired of Credit Facility: - (Annex C - attach a letter from bank)

13 Quality Certifications: - (Annex D - attach copies of certificates)

14 Details of Future Correspondences

Name: -

Telephone Number: -

Mobile Phone Number:

Fax: -

E - Mail: -

I/We hereby declare that the above information provides by me/us are true and accurate including the information provided and attached. I/We further agree to notify RDB in charges to the above information as and when changes are made thereto.

Signature

Name: -

Designation: -

Company Seal: -

15 Please indicate fax numbers and contact details of your reference sources, then RDB can contact them as and when required.(Annex E)

	Name of Company	Contact Person & E - mail	Phone	Fax Number
1				
2				
3				
4				

- 16 List below core goods/services/works offered. (Authorized agents and traders must submit proof or certificates from manufactures that they are authorized to deal with the products. Items without proof will not be considered.) (Annex F)

Group Number	Item Description ( One line for each item )

- 17 Works in hand with RDB and /or public organization such as national/state/local government and public service (Annex G)

Organization	Total Value	Year	Goods/Services Supplied

- 18 Previous contracts with RDB and /or public organization such as national /state/local government and public service organization/department. (Annex H)

Organization	Total Value	Year	Goods/Services Supplied

Note: - Suppliers need to submit the signed "Suppliers Registration Form" If more, please attach with relevant annex codes.